

BOOKING FORM

THANK YOU FOR YOUR ENQUIRY TO OUR COMPANY. PLEASE FIND ENCLOSED OUR BROCHURE ALONG WITH PRICE CHART
ALL PRICES ARE SUBJECT TO VARIATION AT ANYTIME.
YOUR BOOKING WILL NOT BE CONFIRMED OR HELD WITH OUR COMPANY UNTIL THIS FORM IS SIGNED AND RETURNED TO US
PLEASE FORWARD THIS BOOKING FORM ALONG WITH YOUR 50% DEPOSIT 1-MONTH PRIOR TO THE DATE REQUIRED.

HEALTH DEPARTMENT REGISTERED CATERERS

For consumers benefits the Health Department introduced strict guidelines to our industry.
The Health Department recommends that customers should only use properly registered caterers.
SELECT ONE CATERING (also trading as Greg's Mobile Catering Pty Ltd) is fully registered with the Health Department of Victoria.
We are also actively involved in the new Food Safety Program introduced by the Victorian State Government.

DATE OF FUNCTION.....

NAME OF BOOKING.....

COMPANY (for Invoicing purposes).....ABN NUMBER.....

POSTAL ADDRESS for correspondence.....

PHONE NUMBER (AH).....BUSINESS.PHONE.....FAX.....

EMERGENCY CONTACT NUMBER ON FUNCTION DATE (MOBILE)

EMAIL DETAILS.....

DESTINATION AND FULL ADDRESS OF FUNCTION (MELWAYS REFERENCE IF AVAIL) MAP.. ..GRID.....

ADULTSCHILDREN..... NUMBERS MUST BE CONFIRMED **7 BUSINESS DAYS** PRIOR TO FUNCTION DATE
Guest numbers given prior to your function, can increase but CANNOT decrease once these numbers are finalised, thank you.

SERVING TIME AM/PM..... PLEASE NOTE EXTRA CHARGES WILL APPLY IF SERVICE TIME EXCEEDS.

TYPE OF FUNCTION.E.G.(SPIT ROAST - BUDGET/STAND/ DELUXE) (B-B-Q)(F/FOODS)

STAFF REQUIRED...YES / NO - PARTY HIRE GOOD REQUIRED...YES /NO (Please Circle) Labour & Cartage Fees apply
Staff charges apply and are calculated upon numbers attending. Breakages for the Hire goods must be paid in full at time of event.

SIGNED AND CONFIRMED BY.....**DATE**.....
FULL NAME OF PERSON MAKING BOOKING - Please print clearly, thank you.

SIGNATURE..... (Your booking will not be accepted without receipt of this form)
I have read and agree to the Terms and Conditions of the hiring of Greg's Mobile Catering Pty Ltd.

A 50% DEPOSIT IS REQUIRED 1 MONTH PRIOR, CALCULATED ON YOUR APPROXIMATE GUEST NUMBERS THIS WILL HOLD AND CONFIRM YOUR BOOKING DATE AND TIME. IF NO PAYMENT RECEIVED WE HAVE THE RIGHT TO CANCEL THE BOOKING WITHOUT ANY PRIOR NOTICE. ***PLEASE ALSO NOTE THAT STAFF CHARGES AND DELIVERY FEES APPLY ACCORDING TO FUNCTION TYPE CHOSEN AND THE DESTINATION OF YOUR FUNCTION.** FULL BALANCE OF PAYMENT IS TO BE PAID 3 DAYS PRIOR OR IF AGREED MUST BE FINALISED ON THE DAY OF FUNCTION UPON ON ARRIVAL OF CATERER.

PLEASE MAKE CHEQUES PAYABLE TO - GREG'S MOBILE CATERING P/L AND FORWARD TO - 16A LOOP ROAD, WERRIBEE VICTORIA 3030

PAYMENT TERMS - FULL PAYMENT IS REQUIRED 3 DAYS PRIOR TO YOUR FUNCTION BY EITHER BANK CHEQUE, CASH OR ELECTRONIC FUNDS TRANSFER SEE INVOICE FOR DETAILS OF OTHER PAYMENT OPTIONS AVAILABLE
PERSONAL CHEQUES MUST BE RECEIVED 5 WORKING DAYS PRIOR, THE EVENT WILL NOT BE CATERED UNTIL ALL PAYMENTS ARE RECEIVED. NO ACCOUNTS WILL BE GIVEN ON THE DAY.

PUBLIC HOLIDAYS AND NEW YEARS EVE: EVENTS HELD ON PUBLIC HOLIDAYS WILL INCUR A 10% SURCHARGE
ALL CORPORATE/GOVERNMENT ACCOUNTS REQUIRED MUST BE AUTHORISED BY A PURCHASE ORDER AND PAYMENTS MUST BE MADE IN FULL 3 DAYS PRIOR OR ON DAY OF FUNCTION. IF NOT A FURTHER SURCHARGE ON ACCOUNTS WILL APPLY IF NOT PAID WITHIN 7 DAYS AFTER THE COMPLETION OF YOUR FUNCTION.

CANCELLATIONS PRIOR TO YOUR FUNCTION WIL INCUR A TOTAL FORFEIT OF DEPOSIT PAID.
ALTHOUGH WE WILL WHERE POSSIBLE WILL ENDEAVOUR TO TRANSFER YOUR DEPOSIT TO AN ALTERNATIVE DATE.
SOME DATES MAY NOT BE AVAILABLE FOR THIS SERVICE.

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PLEASE NOTE THAT YOUR 50% DEPOSIT IS REQUIRED 1 MONTH PRIOR TO CONFIRM AND HOLD YOUR BOOKING PLEASE NOTE THAT IF NO PAYMENTS RECEIVED WE HAVE THE RIGHT TO CANCEL THE BOOKING WITHOUT NOTICE

PLEASE SELECT YOUR CHOICES OF SALADS OR VEGETABLES (NO MIXING) along with DESSERTS AND BREAD CHOICE
Please note extra charges apply if you want salads and vegies together!

MEAT CHOICES FOR BUDGET DROP OFF STYLE ONLY PLEASE CIRCLE - STAND & DELUXE YOU RECEIVE 4 MEATS

BEEF PORK CHICKEN LAMB (YOU CHOOSE 3 MEAT CHOICES FOR BUDGET)

**HAM or TURKEY IS AVAILABLE FOR AN EXTRA \$1.00 PER PERSON & PER ITEM)
 APPLICABLE TO BUDGET AND STANDARD SPIT ROAST**

CIRCLE MENU TYPE - BUDGET SPIT / STAND. SPIT / DELUXE SPIT / BUFFET MENU / BBQ MENU 1 2 3 4

SALADS	1	DESSERTS	1
	2		2
	3		3
	4		4
	5		
	6		
	7		

**PLEASE NOTE
 THERE ARE NO
 SALAD CHOICES IF
 YOU SELECT THE
 BUDGET DROP OFF
 SPIT ROAST YOU
 MAY CHOOSE 3
 MEAT CHOICES
 ONLY & BREAD
 SELECTION**

**PLEASE ADVISE IF ANY GUESTS ATTENDING HAVE
 DIETARY CONDITIONS.
 VEGETARIAN - GLUTEN FREE - HALAL
 OR OTHER APPLICABLE * extra charges may apply**

(OR) (No mixing) VEGETABLES 1 2 3

FRENCHSTICKS / DINNER ROLLS (PLEASE CIRCLE)

FORMAL MEALS ONLY

BRONZE MENU SILVER MENU GOLD MENU MARQUEE WEDDING PACKAGE

FINGER FOODS - Minimum 8 pieces

CHOOSE FROM 1 - 21 SELECTIONS 22 - 35 extra charges apply - 36 - 42 extra charges apply (see price chart)

1	2	3
4	5	6
7	8	9
10	11	12

BUFFETS HOT BUFFET MENU 1 COLD BUFFET MENU 2 SEAFOOD BUFFET MENU 3

(APPLICABLE TO BUFFET MENU 1) HOT CHOICES 1..... 2.....

***DELIVERY FEES APPLY TO ALL LOCATIONS AROUND MELBOURNE AND GEELONG REGIONS
 THESE FEE ARE CALCULATED UPON THE FINAL DESTINATION OF THE FUNCTION
 THESE FEES CAN VARY AND WILL BE QUOTED UPON REQUEST**

**HIRE CHARGES INCUR LABOUR AND CARTAGE FEES AND PRICES ARE CALCULATED UPON FINAL REQUIREMENTS OF GOODS USED
 ALL PRICES ARE SUBJECT TO VARIATION AT ANYTIME WITHOUT ANY NOTICE AND ARE INCLUSIVE GST.**